



TEA BOARD
14, B.T.M. Sarani
(Brabourne Road)
Kolkata 700001

Ref. No 20220204145745527

Email :- dychairman.tbi@gov.in

Dated: 16/02/2022

M/s ROYALLEAF EXPORTS PRIVATE LIMITED

C/O, Udayan Chowdhury, M.J.N Road by lane. Near A.L Das House,
COOCHBEHAR, West Bengal-736101

Sub : Issue of Exporter's License Under The Tea (Distribution & Export) Control Order, 2005

Dear Sir(s),

With reference to your application dated 16/02/2022 for grant of an exporter's license under the above quoted order , I forward herewith exporter's license No. **TB|LC|E-11659** dated 16/02/2022 (in original) granted by the Licensing Authority in your favour.

Your are advised to comply with the provisions of para 7,13,19,21 and 30 under Tea (Distribution and Export) Control Order, 2005 and note that in case of any change in the constitution/partnership/particulars of the firm/company it is incumbent on your part to intimate such change to Tea Board within 30 days (thirty days) of such change.

Further, under the provision of Tea (Distribution and Export) Control Order, 2005, you have to submit monthly export return (format attached) within the 10th of the following month to the Statistician, Tea Board, 14, B.T.M. Sarani, Kolkata-700001 compulsory. In case, if there is no export in any month you must submit the ' Nil' return. The non-submission of Monthly Export return may lead to cancellation of Export License with immediate effect (Para 30 of Tea (Distribution and Export) Control Order, 2005). Please acknowledge receipt of this letter.

Further, Tea Board has introduced Online Checking Mechanism for Export and Import of tea from June 2013. Under this system, every exporter and importer of tea shall obtain Online Export/Import Clearance Certificate for every consignment without which the same will not be allowed to move out of the country by Customs.

For this purpose, every exporter/importer need to obtain user ID and password for accessing the online system.**The user ID and password shall be obtained by sending a mail to teaboardcouncil@gmail.com immediately after receipt of the exporter license and before commencement of export.**

Encl: As stated.

Yours faithfully,
Deputy Director Of Tea Development, Tea Board, Kolkata